

Marking Policy

Purpose

INFORM - CELEBRATE - EXTEND

- Enables assessment of and for learning
- Moves children on by assessing progress, inform future planning and identify next steps
- Develops children's capacity to reflect on and evaluate their learning
- Provides evidence of child's learning journey
- Celebrate children's work by highlighting exceptional practice

Principles

- Marking is:
 - child friendly
 - positive
 - constructive
 - a dialogue between child and staff
 - meeting the needs of individual children
 - specific and focused (only related to the learning objective)
 - manageable
 - timely
- Children are involved in the process and have chances to respond
- Colours/symbols highlight success and identify areas for development
 - Tickled pink - exceptional work
 - Green for growth - extend work
 - Yellow - incorrect spelling
- Teachers will mark with green pen, teaching assistant will mark in red and children will mark in blue

Practice

Marking is succinct and responsive to the child's work in relation to the learning objective.

Our approach is differentiated according to each child's needs

Step 1: verbal feedback stated in child's book

Step 2: highlighting

Step 3: symbols and written dialogue

	Literacy	Numeracy
LO achieved	✓✓ in marking pen	✓✓ in marking pen
LO partly achieved	✓ in marking pen	✓ in marking pen
Next step for child	→	→
Check this	• ~~~~~	• ○

Regularity of marking

- In literacy marking happens daily but is proportional to task. It depends on place in teaching cycle - use of positive non specific and positive developmental comments needed.
- In numeracy marking occurs daily
- Next steps at least once a week in each subject

Self assessment

		
I understand.	I am not sure and need a bit more help.	I didn't understand today, I need help.

Children are encouraged to assess their own work using the face system. When appropriate, children will also make a comment about their learning.

Teaching Assistants can mark 'secretarial' pieces of work such as spelling tests, mental maths and group maths work; however, teachers must oversee the marking in order to give next steps.